



Building the Future Through Quality Education

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Fiscal Services Department

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The primary mission of the Fiscal Services Department is to efficiently and effectively serve as the financial center for the District's fiscal operations while providing excellent service to our various "customers". Our main functions include budgeting, accounting, accounts payable, payroll, and internal audit. In conjunction with the colleges, the Fiscal Services Department coordinates the annual budgetary process which establishes the expenditure levels for the expected revenues, manages general fund and other special funds, properly records actual revenues and expenditures, assures the timely payment of district obligations for the payment of wages and salaries to staff and outside contractors and vendors, provides reports for monitoring budget and expense performance, and complies with external reporting requirements.

Key Department Contacts:

| Name | Position | Phone No. | Email |
|-----------------|--|----------------|-------------------|
| Adam O'Connor | Assistant Vice Chancellor, Fiscal Services | (714) 480-7321 | ✉ |
| Barbie Yniguez | Executive Secretary, Fiscal Services | (714) 480-7321 | ✉ |
| Erika Almaraz | Manager, Fiscal Services | (714) 480-7349 | ✉ |
| Thao Nguyen | Manager, Budget, Forecasting, & Analysis | (714) 480-7323 | ✉ |
| Gina Huegli | Budget Analyst | (714) 480-7324 | ✉ |
| Nancy Tanner | Payroll Manager | (714) 480-7520 | ✉ |
| Shelly Randolph | Internal Audit Manager | (714) 480-7588 | ✉ |

The following reports are currently available:

| Report | Current | Prior Fiscal Years |
|---|--|---|
| Audit Reports | 2019-2020 District Audit 2019-2020 Rancho Santiago CCD Foundation Audit 2019-2020 Santa Ana College Foundation Audit 2019-2020 Santiago Canyon College Foundation Audit | Prior Audit Reports |
| Annual Financial & Budget Reports (CCFS-311) | 2019-2020 | Prior Annual Financial & Budget Reports |
| Apportionment Attendance Reports (CCFS 320 & 321) | 2019-2020 | Prior Apportionment Attendance Reports |

| Actuarial Studies of Retiree Health Liabilities | <u>June 30, 2020</u> | <u>Prior Actuarial Studies</u> |
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